

BID DOCUMENT

RFP for selection of Partners for Online Degree
Programs/Trainings with Recognized Institutes

TENDER NO.: EdCIL/DES/EOI/2025-26/002
dated 28.11.2025

Part 1: Technical Bid



EdCIL (India) Limited

A Govt. of India Category-I Mini Ratna CPSE

EdCIL House, Plot No. 18A, Sector 16A,

Noida-201301 (U.P.) India

Tel: 0120 – 2512001-006, FAX: 0120-2515372

Reg. Office: Amba Deep Building, 7th Floor,

14 KG, Marg, New Delhi-110001

CIN No. U74899DL1981GOI011882

DISCLAIMER

The information contained in this Request for Proposal document (the "RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the EdCIL (India) Limited or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an Agreement and is neither an offer nor invitation by EdCIL to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in making their financial offers (BIDs) pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by EdCIL in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the EdCIL, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in the Bidding Documents may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The EdCIL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

EdCIL, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this BID Stage.

EdCIL also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP. EdCIL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP. The issue of this RFP does not imply that EdCIL is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Project and EdCIL reserves the right to reject all or any of the Bidders or BIDs without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its BID including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by EdCIL, site visits, investigations, studies or any other costs incurred in connection with or relating to its BID. All such costs and expenses will remain with the Bidder and EdCIL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the BID, regardless of the conduct or outcome of the Bidding Process.

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**Notice Inviting Tender
(e-Tendering mode)
EdCIL (INDIA) LIMITED
(A Govt. of India Mini Ratna CATEGORY-I CPSE)
SECTOR 16A, NOIDA**

N.I.T. No.: EdCIL/DES/EOI/2025-26/002

Date: 28.11.2025

Name of work	RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes
The Currency in which payment shall be made	Indian Rupees (INR)
Date of Issue/Publishing	28.11.2025
Last Date and Time for receipts of Bids	17.12.2025 till 15:00 hrs In case a Holiday is declared on the day of the event, the same will be held on the next working day at the same time & venue.
Date and Time of Opening of Technical Bids	17.12.2025 at 15:30 hrs
Earnest Money Deposit	Rs. 1,00,000 (Rupees One Lakh only) in form of Bank Guarantee/Demand Draft from the approved list of Banks. Scanned copy to be uploaded with tender documents and original BG/ DD has to be submitted along with documents as per the Instructions to bidders. In case EMD is submitted in the form of BG, the BG should be valid beyond 90 days after the bid validity date and should be as per the Annexure- X
Pre-Bid queries should reach by	Pre bid queries should emailed by 04.12.2025 till 15:00 hrs. Bid queries received later than the date and time as mentioned above will not be entertained. Pre-bid queries should be emailed to destenders@edcil.co.in as per format specified.
Pre bid meeting link	Pre bid meeting will held on 05.12.2025 at 11:30 am virtually at below link https://studyinindia.webex.com/studyinindia/j.php?MTID=mb9178b88357ed485628810ad397eb943
No. of Covers	02 (Two Packets)
Bid Validity days	180 days (From last date of opening of tender)
Performance Bank Guarantee (PBG)	3% of the total work value of the successful bidder. PBG is required to be submitted within 14 days from the date of issue of LOA as per Annexure-XI
Email Address	destenders@edcil.co.in
Corporate Office	EdCIL House, 18-A, Sector 16A, Film City, Noida, Uttar Pradesh 201301

CHAPTER- I

Offline and Online Bid Submission Documents

1.1 Offline Submission

The bidder is requested to submit the following documents offline to the under mentioned address before the start of Public Online Tender Opening Event in a Sealed Envelope at the address.

The envelope shall bear the project name, the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).

- a) Original copy of the EMD Security in the form of Demand Draft/BG.
- b) Original copy of the power-of-attorney.
- c) Original copy of the Non-Blacklisting Certificate.

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexure during Online Bid-Submission.

1.2 Online Submission

The Online bids (complete in all respect) must be uploaded online in two Envelops as explained below: -

Envelope – 1 (Following documents to be provided as single PDF file) (File Size should be less than 5 mb)			
S.No.	Documents	Content	File Types
1.	Technical Bid	Technical Compliance Sheet as per Annexure-I	.PDF
2.		Declaration Sheet as per Annexure-II	.PDF
3.		Letter of Undertaking as per Annexure-III	.PDF
4.		Undertaking of non-blacklisting as per Annexure-IV	.PDF
5.		Financial Statement as per Annexure-V	.PDF
6.		List of Orders Completed for Govt. Organization/Autonomous Institutes in India as per Annexure VI	.PDF
8.		Power of Attorney as per Annexure VII	.PDF
9.		Letter of Bid Submission as per Annexure VIII	.PDF
10.		Bank Guarantee towards Bid Security (EMD) as per Annexure IX	.PDF

11.	Performance Bank Guarantee Format Annexure X	.PDF
12.	Performa for declaration on proceedings under insolvency and bankruptcy code, 2016 as per Annexure	.PDF

Note: Technical bid should not contain any financial terms

CHAPTER-II

Term of Reference & Definitions

Term	Definition
Supplier	“Supplier” means any company responding to the “RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes” who has successfully qualified the bid.
Authorized Signatory	The bidder’s representative (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/authority having the Power of Attorney from the Competent authority of the respective Bidding firm.
Bid	"Bid" means the response to this document presented in Two Packets, Technical Cum Commercial Bid and Financial Bid, which are supplied with necessary documents and forms as given in Annexure, complete in all respect adhering to the instructions and spirit of this document.
Bidder	“Bidder” means any company responding to Request for Proposal and who makes a Bid.
Contract	“The Contract” means the agreement entered into between EdCIL and the selected bidder(s) in terms of clauses mentioned
Day	“Day” means a working day as per rules of EdCIL.
EMD	Earnest Money Deposit
D.D	Demand Draft
EdCIL	EdCIL (India) Limited, Noida (A Mini Ratna Category -I CPSE)
TC	Tender Committee
PBG	Performance Bank Guarantee
Security Deposit (SD)	Amount of the Order Value deposited by the Bidder and retained till the successful completion of the project (as long as the bidder fulfills the contractual agreement).
Services	“Services” means the services to be delivered by the successful bidder and as required to run the project successfully as per the Contract.
RFP/Tender	“RFP” /Tender means the Request for Proposals
Goods and Materials	“Goods and Materials” shall mean the articles, materials, equipment, IT Equipment, supplier’s drawings, data and other property and all services-including design, delivery, installation, inspection and maintenance support specified or required to complete the order and incidental thereto.
Order	“Order” shall mean the Purchase Order/Work order and its attachments and exhibits.
Consignee	“Consignee” shall mean EdCIL (India) Limited/ end client.
EdCIL/ Purchaser	“EdCIL/ Purchaser” shall mean EdCIL (India) Limited.
Premier Institutes	Institutes with NIRF ranking less than 25.
Total Project Cost	Total Project cost refers to the agreed course fee multiplied by total candidates.
H1	Highest administrative charges offered

CHAPTER-III

Instructions for e-Tendering

3.1 INSTRUCTIONS FOR ONLINE BID SUBMISSION:

- 1) E-tendering is a new technology for conducting public procurement in a transparent and secured manner. As per Government of India's directives, EdCIL (India) Limited has adopted E-tendering.
- 2) For conducting electronic tendering, EdCIL (India) Limited has decided to use Electronic tender portal link available with detailed information on e-tendering process. This portal built using electronic tender's software is referred to as www.tenderwizard.com/EDCIL.
- 3) The bidders are required to submit soft copies of their bids electronically on www.tenderwizard.com/EDCIL e-tendering website, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Tender Wizard E-Tendering Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Tender Wizard E-Tendering Portal.
- 4) The scope of work to be tendered is available in the complete bid documents which can be viewed /downloaded from Tender Wizard E-Tendering Portal of www.tenderwizard.com/EDCIL. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the website www.tenderwizard.com/EDCIL. No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- 5) All Corrigendum/Amendment/Corrections, if any, will be published on the website www.tenderwizard.com/EDCIL as well as on EdCIL's website.
- 6) It is mandatory for all the applicants to have class-III Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed certifying agency (Bidders can see the list of licensed Certifying Agencies from the link www.cca.gov.in) to participate in e-Procurement of EdCIL.
- 7) It is mandatory for the bidders to get their Supplier registered with e-procurement portal of EdCIL, i.e. www.tenderwizard.com/EDCIL to have user ID & password by submitting a non-refundable annual registration charge as follows:

1	Registration charges for 1 year	Rs. 2,000/-
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(exclusive of taxes, levies, etc.) which can be paid online using the e-payment gateway to KEONICS through the portal address mentioned above. The registration so obtained by the prospective bidder shall be valid for one year from the date of its issue and shall be subsequently renewed.

- (i) Participants shall safely keep their User ID and password, which will be issued by the service provider i.e. KEONICS Ltd. upon registration, and which is necessary for e-tendering.
 - (ii) Bidders are advised to change the password immediately on receipt of activation mail.
 - (iii) Bidders shall not disclose their User ID as well as password and other material information relating to the e-tendering to any one and safeguard its secrecy.
- 8) Submit your tender well in advance by relevant documents along with copy of EMD of tender submission deadline on **Tender Wizard E-Tendering Portal** www.tenderwizard.com/EDCIL, as there could be last minute problems due to internet timeout, breakdown, etc.
- 9) Tenders should be submitted only through Tender Wizard E-Tendering Portal and obtain the Tender Acknowledgement copy as a proof of successful submission.
- 10) Vendors are requested to contact at Tender wizard Helpdesk for any information regarding E-tendering / training.

EdCIL / Tender Wizard E-Tendering Portal Helpdesk
Customer Support: 080-49352000 (Multiple Telephone lines) Emergency Mobile Numbers: 9686115318 / 8800496478 / 8800445981 (Please contact in case of emergency during non-working hours.)
To Tender Wizard harishkumar.kb@etenderwizard.com ambasa@etenderwizard.com arijeet@etenderwizard.com twhelpdesk963@gmail.com sandeep.g@etenderwizard.com & cc to: destenders@edcil.co.in

3.2 PREPARATION OF BIDS

- 1) The bidder should consider any corrigendum/addendum published on the portal before submitting their bids.
- 2) **The bidder should go through the tender document carefully to understand the documents required to be submitted as part of the bid.** Please note the number of covers in which the bid documents must be submitted, the number of documents (including the names and content of each of the documents) that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) The bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender document/ schedule and generally, these can be in PDF format. Bid documents may be scanned with 100dpi with black and white option.

3.3 SUBMISSION OF BIDS

- 1) The bidder should log into the site well in advance for bid submission and complete all formalities of registration (at least two days in advance of the closing date) so that he/she uploads the bid in time i.e. on or before the bid submission time. The bidder will be solely responsible for any delay in uploading of bid within the stipulated time.
- 2) The bidder must digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) The bidder must pay EMD as applicable through demand draft/BG/direct bank transfer as per tender condition in favor of “**EdCIL (India) Ltd**” payable at Noida and enter details of the instruments. Original copies of demand draft/BG for EMD are required to be submitted.
- 4) A standard Financial Bid form has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the financial bid format is found to be modified by the bidder, the bid will be rejected.
- 5) The server time will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

3.4 ASSISTANCE TO BIDDERS

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority. For any other tender related queries bidders are requested to contact on below given numbers/email.

EdCIL / Tender Wizard E-Tendering Portal Helpdesk	
Customer Support: 080-49352000 (Multiple Telephone lines) Emergency Mobile Numbers: 9686115318 / 8800496478 / 8800445981 (Please contact in case of emergency during non-working hours.)	
To Tender Wizard harishkumar.kb@etenderwizard.com ambasa@etenderwizard.com arijeet@etenderwizard.com twhelpdesk963@gmail.com sandeep.g@etenderwizard.com & cc to: destenders@edcil.co.in	

3.5 Offline Submissions: (AS PER TENDER REQUIREMENT)

The bidder is requested to submit documents as mentioned in the **Clause 1.1**

3.6 MINIMUM REQUIREMENTS AT BIDDER'S END

- Computer System having configuration with minimum Windows 7 or above, and Broadband connectivity.
- Digital Certificate(s)

CHAPTER-IV

INSTRUCTION TO BIDDERS

4.1 General

- i. The tender must be submitted before the due date and time. The offers received after the due date and time will not be considered.
- ii. The offer/ bid shall be submitted in two bid systems (i.e.) Technical Bid and Commercial Bid. The technical bid shall consist of all technical details along with commercial terms and conditions. Commercial bid shall indicate break up price for the various products and services mentioned in the technical bid in the given PDF format.
- iii. All information supplied by bidders shall be treated as contractually binding on the bidders on the successful award of the assignment by EdCIL on the basis of this tender.
- iv. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the EdCIL. EdCIL may cancel this RFP at any time prior to a formal written contract being executed by or on behalf of EdCIL.
- v. This RFP does not constitute an offer by EdCIL. The bidder's participation in this process may result in EdCIL selecting the bidder to engage towards execution of the contract.
- vi. The offer/bid should be inclusive of GST as per prevailing rates. However, the percentage of GST should be clearly indicated.
- vii. The prices must be quoted in the Performa given in Commercial Bid, failing which the Bid would be treated as unresponsive. Any discount or any other offers affecting the package price must be mentioned in Financial Bid only. Discount or any other offers affecting the Package price mentioned at any other place of the bid other than Financial Bid will not be considered.
- viii. Price quoted by the bidder is including all transportation and installation etc. cost (if any)

4.2 Code of integrity

No official of a procuring entity or a Bidder shall act in contravention of the codes which includes:

- I. Prohibition of
 - a) Making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
 - b) Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained, or an obligation avoided.
 - c) Any collusion bid rigging or anti-competitive behaviour that may impair the

transparency, fairness, and the progress of the procurement process.

- d)** Improper use of information provided by the procuring entity to the Bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- e)** Any financial or business transactions between the Bidder and any official of the procuring entity related to the tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.
- f)** Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- g)** Obstruction of any investigation or auditing of a procurement process.
- h)** Making false declaration or providing false information for participation in a tender process or to secure a contract.

II. Disclosure of conflict of interest.

III. Disclosure by the Bidder of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, concludes that a Bidder or prospective Bidder, as the case maybe, has contravened the code of integrity, may take appropriate measures.

4.3 Bidder's Authorized Signatory

A Proposal should be accompanied by an appropriate power of attorney in the name of an authorized signatory of the Bidder stating that he is authorized to execute documents and to undertake any activity associated with the Bidder's Proposal. Furthermore, the bid must also be submitted online after being digitally signed by an authorized representative of the bidding entity.

4.4 Preparations to bid

- i. The Bidder is expected & deemed to have carefully examined all the instructions, guidelines, forms, requirements, appendices and other information along with all terms and conditions and other formats of the bid. Failure to furnish all the necessary information as required by the bid or submission of a proposal not substantially responsive to all the requirements of the bid shall be at Bidder's own risk and may be liable for rejection.
- ii. The Bid and all associated correspondence shall be written in English and shall conform to prescribed formats. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. Any interlineations, erasures or over writings shall be valid only if they are authenticated by the authorized person signing the Bid.

- iii. The bid shall be uploaded on the website as per the instruction given in the RFP by the Bidder or duly authorized person(s) to bind the Bidder to the contract.
- iv. No bidder shall be allowed to modify, substitute, or withdraw the Bid after its submission.
- v. The bidder shall be responsible for all costs incurred in connection with participation in the Bid process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of bid, in providing any additional information required by EdCIL to facilitate the evaluation process and all such activities related to the bid process. EdCIL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- vi. Every page of the documents submitted by the bidder must be duly signed by the authorized signatory of the bidder along with the Organization seal.
- vii. The bids submitted by fax/e-mail etc. shall not be accepted. No correspondence will be entertained on this matter.
- viii. Failure to comply with the below requirements shall lead to the Bid rejection: -
 - a) Comply with all requirements as set out within this RFP.
 - b) Submission of the forms and other particulars as specified in this tender and respond to each element in the order as set out in this tender.
 - c) Non-submission of all supporting documentations specified in this RFP, corrigendum or any addendum issued.

4.5 Pre-Bid Conference

The bidder is requested to submit any queries in writing by e-mail so as to reach EdCIL. If required, EdCIL reserves the right to conduct the pre-bid meeting over Video Conference only.

- i. Queries relevant to the bid documents shall be addressed to the CGM (DES), EdCIL at destenders@edcil.co.in (The bidders must mention the NIT number in subject line).
- ii. The queries should be submitted in the format as specified in the Annexure- XII.
- iii. Any requests for clarifications post the indicated date and time may not be entertained by the Purchaser.
- iv. The officer notified by the Purchaser will endeavor to provide a timely response to all queries. However, Purchaser makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does Purchaser undertake to answer all the queries that have been posed by the Bidders.
- v. At any time prior to the last date for receipt of bids, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.

- vi. The corrigendum (if any) & clarifications to the queries from all Bidders will be posted on the website www.edcilindia.co.in and on the e-tendering portal <http://www.tenderwizard.com/EDCIL> and may be emailed to all participants who have raised the queries.
- vii. Any such corrigendum shall be deemed to be incorporated into this RFP.
- viii. To provide prospective bidders reasonable time for taking the corrigendum(s) or addendum(s) into account, EdCIL, at its discretion, may extend the last date for the receipt of Bids.

4.6 Validity of Bids

- i. Bids shall remain valid till 180 days from the date of submission of bids. EdCIL reserves the right to reject a proposal valid for a shorter period as non-responsive.
- ii. In exceptional circumstances, EdCIL may solicit the bidder's consent to extend the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the bidder should be unconditional. A bidder may refuse the request without forfeiting the Earnest Money Deposit. A bidder granting the request will not be permitted to modify its Bid.
- iii. EdCIL reserves the right to annul the tender process, or to accept or reject any or all the bids in whole or part at any time without assigning any reasons and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

4.7 Earnest Money Deposit (EMD)

The bidder should enclose EMD of Rs. 1,00,000 (Rupees One Lakh Only) for each solution in the form of Demand Draft drawn in favor of EdCIL (India) Limited and payable at NOIDA from the approved bank as per list at Annexure-XI. In case EMD is submitted in the form of BG, the BG should be valid beyond 180 days after the bid validity date and should be as per the Annexure-IX. Bidders registered with MSME and having valid registration certificate issued by NSIC/MSME are exempted for submission of EMD.

However, MSMEs are advised to submit their financial solvency certificate issued not earlier than 3 months from the last date of bid submission as per Annexure XIII. The Bid sent without EMD will be considered as UNRESPONSIVE and will not be considered.

- i. The EMD will be returned without any interest to the unsuccessful bidders immediately after the signing of the agreement with the successful bidder.
- ii. In Case of Successful Bidder, the EMD shall be returned after submission of Performance Bank Guarantee from the list of banks detailed in Annexure IX.
- iii. The EMD submitted shall be interest free and will be refundable to the

bidders without any accrued interest on it.

- iv. The Earnest Money will be forfeited on account of one or more of the following reasons:
 - a) Earnest money will be forfeited if the bidder unilaterally withdraws the offer, or unilaterally amends, impairs or rescinds the offer within the period of its validity.
 - b) Bidder does not respond to requests for clarification of its bid.
 - c) Bidder fails to provide required information during the evaluation process or is found to be non-responsive.
 - d) In case of a successful bidder, the said bidder fails to sign the Agreement in time; or furnish Performance Bank Guarantee in time.
 - e) The Bank details for EMD preparation are

Name: EdCIL (India) Ltd
 Bank Account No: 36830596465
 IFSC Code: SBIN0000691
 Bank Name: State Bank of India
 Branch Name & Address: (00691) New Delhi Main Branch-
 11, Parliament Street, New Delhi-110001

4.8 Performance Security:

- i. Performance security of Rs. 2,00,000 (Two Lakh Only) to be submitted by the successful partner:
 - FDR/DD/Performance Security should be submitted from the approved list of banks as per list at Annexure-X.
- ii. Performance Security:
 - Whenever a work order is placed by the EdCIL, the successful bidder would be required to submit a FDR / DD / PBG as per Annexure-X of an amount of 3% of the value of each work order issued within 14 working days of placing of order failing which appropriate action may be taken by EdCIL.
 - This FDR / DD/ PBG shall remain valid for a period of 90 (Ninety) days beyond the date of completion of warranty / AMC period.
 - In case the concerned “successful bidder” fails to submit this PBG within the time stipulated, EdCIL at its discretion may cancel the work order without giving any notice and terminate the contract.
- iii. The successful bidder will not be entitled for any interest on the PBGs submitted.
- iv. EdCIL shall forfeit their respective PBG in full or part in the following cases:
 - When the terms and conditions of contract are breached/

infringed.

- When contract is being terminated due to non-performance of the Supplier.
 - EdCIL incurs any loss due to “Supplier’s” negligence in carrying out the project implementation as per the agreed terms & conditions.
- v. PBG shall be returned to the successful bidder only after 90 days of the successful completion of the Contract. In case of any shortfall of any activity/ specification/ other terms and conditions of the contract, EdCIL reserves the right to recover damages or loss from the due the payment or by the encashment of PBG.

In case the work order is extended beyond the initial period the successful bidder is required to deposit Performance Bank Guarantee equivalent to 3% of contract value to EdCIL within 15 days from the date of receipt of extension order.

4.9 Amendment to the Tender Document

- i. At any time up to the last date for receipt of RFP, EdCIL may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective firm, modify the Bid Document by an amendment. EdCIL shall not be responsible for any oversight or negligence on part of the bidders on the amendments to the terms and conditions of the tender document and notified through the website.
- ii. The corrigendum (if any) & any other related communication regarding this tender shall be posted only on the website and no separate communication either in writing or through email will be made to any interested/ participating bidders.
- iii. Any such corrigendum(s) or addendum(s) or clarification(s) shall be deemed to be incorporated into the tender document.

4.10 Clarifications on submitted bids

During process of evaluation of the Bids, EdCIL may, at its discretion, ask Bidders for clarifications on their bids. The Bidders are required to respond within the prescribed time frame given for submission of such clarification.

4.11 Deviations

Bids submitted with any deviations to the contents of the Tender Document will be considered non-responsive. No deviation(s) / assumption(s) / recommendation(s) shall be allowed with the bid. Bidders must ensure that pre-bid meetings are attended by their concerned senior people so that all clarifications and assumptions are resolved before bid submission.

4.12 Acceptance/ Rejection of bids

- i. EdCIL reserves the right to reject any or all offers without assigning any reason.
- ii. EdCIL based on the requirement without assigning any reason to the Bidder may split work/Scope/Bid offer in stages or in parts according to the need of work for ease of execution of work.
- iii. EdCIL reserves right to take decision according to requirement and no claim on whatsoever ground shall be entertained from the bidder.

CHAPTER V

SCOPE OF WORK

EdCIL (India) Limited is a Government of India Enterprises (Mini Ratna Category-1) CPSE under Ministry of Education offering management and consultancy services in all areas of education and Ministry of Education, both within India and overseas. The Company strongly believes that digitization will be a game changer in addressing quality, quantity and governance needs in both schools and higher education.

The company accordingly focuses on all emerging areas of IT/ICT applications in the education sector. The vision of the company is to transform the teaching - learning process by improving communication and Collaboration among the faculty, students and administrators of the school through digital initiatives. The aim is to improve integration of technology into the teaching-learning spectrum and encourage students to become creators of their own learning by incorporating 21st century skills such as creativity and critical thinking.

EdCIL has offered services to clients ranging from Central Govt., States Govt., Government of other countries, CPSEs, INIs and autonomous Govt. / Pvt. Institutions / organizations.

In view of the above EdCIL (India) Limited is spanning its spectrum in tune with the New Education Policy' agenda by contributing in improving the learning levels through various appropriate interventions in terms of Ed-Tech solutions.

1. OBJECTIVE

The objective of this tender is to select qualified and experienced online training partners for designing, developing, and delivering high-quality digital learning programs for Public Sector Undertakings (PSUs), higher education institutions, and other organizations in collaboration with premier institutes like IIM, IITs etc. The selected partners will provide scalable, industry-relevant, and technology-enabled training solutions that enhance workforce skills, improve employability, and support continuous professional development in alignment with national education and skill development priorities.

2. SCOPE OF WORK

The selected partners shall be empanelled for the delivery of Online Degree Programs, Executive Training, and other Professional Development Courses in collaboration with recognized institutes such as IITs, IIMs, and other reputed universities. The scope of work shall include, but not be limited to, the following:

2.1 Program Development and Delivery

- a. Design, curate, and deliver online degree programs, diplomas, certifications, and short-term courses in collaboration with recognized institutes (IITs/IIMs/Universities).

- b. Provide executive education and training programs for Public Sector Undertakings (PSUs), Government departments, and other organizations as part of their Learning & Development (L&D) initiatives.
- c. Facilitate course delivery for university students through online learning platforms, ensuring access to lectures, workshops, and masterclasses conducted by IIT/IIM faculty or faculty nominated by recognized institutes.
- d. Offer both online and offline/blended modes of training, in person campus immersion ,depending on the requirement of the client organization or institute.
- e. Offer Industry masterclasses and leadership coaching by domain experts as per client requirements.

2.2 Partnership and Accreditation Requirements

- a. The partner must already be empanelled/associated with reputed institutes such as IITs, IIMs, or other recognized universities, and shall provide evidence of the same.
- b. Ensure that all programs offered are formally approved and aligned with UGC/AICTE and other regulatory frameworks, wherever applicable.
- c. Maintain academic integrity, accreditation standards, and adherence to the partnering institute's policies.

2.3 Technology & Learning Infrastructure

- a. Provide a robust Learning Management System (LMS) with features such as live classes, recorded lectures, discussion forums, assessments, certifications, and progress tracking.
- b. Ensure compatibility with mobile, desktop, and hybrid learning environments for seamless accessibility.
- c. Ensure strict compliance with data security and privacy norms.

2.4 Training and Capacity Building for PSUs and Institutes

- a. Conduct executive training, leadership development, and specialized skilling programs for PSU employees, Government officials, and institutional staff.
- b. Offer Faculty Development Programs (FDPs) for teachers/faculty of institutes to enhance teaching skills in emerging areas.
- c. Facilitate international collaborations (where approved) for joint certification and global exposure.
- d. Provide short-term bootcamps, hackathons, and innovation challenges for students and PSU professionals.
- e. Provide training modules as per the needs of client organizations (e.g., digital transformation, management, AI/ML, cyber security, finance, leadership, etc.)

- f. Provide list of various programs for different functions: Ops, Sales, engineering, finance, HR, law, marketing, IT, operations and also senior management such as GM, AGM for client to choose from.
- g. Deliver hands-on workshops, case studies, and project-based learning in both online and blended formats.
- h. Support knowledge-sharing sessions and industry–academia interactions to enhance workforce competency.
- i. Develop industry-aligned micro-credentials to bridge the gap between academia and industry needs.

2.5 Support Services

- a. Provide end-to-end learner support including onboarding, query resolution, technical assistance, and academic counselling.
- b. Ensure availability of dedicated program managers and SPOCs for smooth coordination with institutes and clients. The program managers need to be stationed either at client site/EdCIL/ remotely as per the client requirement.
- c. Manage course certifications and transcripts in collaboration with the concerned institutes.
- d. Provide placement assistance, internships, or career guidance where applicable.

3. Roles and responsibilities of the partner:

- a. Providing end-to-end Program Management Services for operations of the program
- b. To ensure the Program's smooth, streamlined, and successful conduct with full support.
- c. Establish and maintain a dedicated channel to support the program registration, access, queries, grievance-redress, and other requirements of the participants
- d. Timely communication of the program logistics, schedules, changes (if any), etc. to the participants.
- e. Ensuring the smooth delivery of programs by overseeing and close monitoring of the day today operations.
- f. Deploy the necessary licensed technology tools, platforms, and software interfaces to manage the Program deliverables, including hosting courseware, content sharing, assessment/evaluation, recording sessions and attendance, and proctoring of online/offline exams, etc.
- g. Maintaining online attendance record of students, compilation of the program feedback from all the participants posts completion of the Program and submitting the same to Institute, as per Institute requirements, within the prescribed timelines.
- h. Ensuring academic rigor and relevance to client context.
- i. Providing adequate infrastructure and technical support for seamless delivery.
- j. Post-program alumni engagement for continuous learning.

- k. The bidder would be required to create and maintain a Helpdesk / telephonic number and email-based ticketing system that will resolve problems and answer queries related to the work order. The supplier shall provide the single point of contact for each client for any support request of the client on 24 x 7 x 365 basis.

4. Deployment of above courses on EdCIL Domain

- a. The Bidder shall be responsible for the complete deployment of all approved courses on the EdCIL domain, including preparing, configuring, integrating, and ensuring the successful availability of the content on the designated platform.
- b. The Bidder shall arrange and manage the required server or cloud infrastructure for hosting and uploading all course content, ensuring adequate storage, bandwidth, performance, and security during the development and deployment phases.
- c. The Bidder shall submit a comprehensive security audit report for the webpage(s)/platform developed and deployed, ensuring compliance with the security standards, protocols, and guidelines prescribed by EdCIL or any relevant authority.
- d. The Bidder shall provide post-deployment technical support during the stabilization period, addressing and resolving deployment-related issues as and when required by EdCIL.

5. EdCIL Roles and Responsibility

- a. EdCIL shall provide the official EdCIL domain for seamless hosting and access of the developed courses by the end client, ensuring that the bidder receives necessary access credentials and domain-related support.
- b. EdCIL shall facilitate and support the process of obtaining all required approvals and administrative sanctions from the end client, enabling smooth execution of project deliverables.
- c. EdCIL shall coordinate with the end client for procurement, onboarding, and access approvals related to project resources and technical environments, ensuring timely availability of all required infrastructure and permissions.
- d. EdCIL shall facilitate communication, coordination, and follow-ups with key client stakeholders, acting as the primary liaison between the bidder and the end client for project-related matters.
- e. The bidder should provide at least one dedicated technical resource to EdCIL at EdCIL Corporate office/Remote location for preparing the technical solution and proposals based on the client requirement. In case bidder is providing the resource at EdCIL corporate office then EdCIL will provide only workstation cabin space to the resource.

6. SLA and penalties

The key service level objectives that relate to the cloud service and the related aspects of the interface between the department and the cloud service provider are indicated below:

- a. The SLA parameters shall be monitored on a monthly/quarterly basis as per the individual SLA parameter requirements. However, if the performance of the system/services is

degraded significantly at any given point in time during the contract and if the immediate measures are not implemented and issues are not rectified to the complete satisfaction of Client, then the EdCIL will have the right to take appropriate disciplinary actions including termination of the contract.

- b. The full set of service level reports should be available to the Client and EdCIL on a monthly/quarterly basis or based on the project requirements.
- c. In case these service levels cannot be achieved at service levels defined in the agreement, EdCIL shall invoke the performance related penalties. Payments to the Supplier will be linked to the compliance with the SLA metrics laid down in the agreement.
- d. In case multiple SLA violations occur due to the same root cause or incident then the SLA that incurs the maximum penalty may be considered for penalty calculation rather than a sum of penalties for the applicable SLA violations.
- e. GST as applicable shall be charged on the Penalties on SLA's.
- f. Penalties shall not exceed 100% of the monthly/ quarterly bill. If the penalties exceed more than 50% of the total monthly/quarterly bill, it will result in a material breach. In case of a material breach, the Supplier will be given a cure period of one month to rectify the breach failing which a notice to terminate may be issued by the Client.

g. LMS/ Platform Uptime

LMS/ Platform uptime should be 99.5% monthly uptime excluding scheduled maintenance

Non-compliance penalty:

- 98.0% – 99.5%: 2% deduction of monthly invoice
- 95.0% – 98.0%: 5% deduction
- Below 95%: 10% deduction + performance review by EdCIL

h. Incident Response & Resolution

Severity Level	Description	Response Time	Resolution Time
Critical (P1)	System unavailability, login failure for all users	30 minutes	4 hours
High (P2)	Major functions not working (video, assessment, progress tracking)	2 hours	12 hours
Medium (P3)	Partial feature issues	4 hours	24 hours
Low (P4)	Cosmetic or UI issues	24 hours	3–5 days

- For every P1 incident exceeding the resolution timeline penalty of ₹5,000 per day of delay
- For P2/P3 breaches penalty of Rs.2,000 per day of delay

- i. Maximum cumulative penalty cannot exceed 10% of the work order value after which the EdCIL may cancel the work order and forfeit the Performance Security submitted by the

Supplier. This cumulative penalty cap is hit twice against various work orders, then EdCIL will forfeit all the Performance Security submitted by the Supplier and may also lead to termination of the contract.

- j. The above-mentioned SLAs are subject to the client requirement. If client request for more stringent SLAs, then it is responsibility of the bidder to provide the SLAs at no extra cost to EdCIL.

k. CHAPTER-VI

Eligibility and Bid Evaluation

6.1 Bid Opening

- i. EdCIL will constitute a committee to evaluate the Bids submitted by Bidders. A three-stage process, as explained hereinafter, will be adopted for evaluation of Bids. No correspondence will be entertained outside the process of evaluation with the Committee.
- ii. Only two persons from each participating bidder's shall be allowed to attend the Bid opening meetings. The representatives of the bidders are advised to carry the identity card or a letter of authority from the bidders to establish their identity to attend the bid opening.
- iii. Committee will examine the Proposals to determine whether they are complete, whether the documents have been properly signed and the proposals are generally in order. Any proposals found to be non-responsive for any reason or not meeting any criteria specified in this RFP, will be rejected by the EDCIL and shall not be included for further consideration. Initial proposal scrutiny will be held and the proposals may be treated as non-responsive, if they are:
 - a. Not submitted in the format as specified in this RFP document;
 - b. Non-receipt of offline documents specified in the tender document.
 - c. Found with suppression of details;
 - d. Submitted with incomplete information;
 - e. Submitted without the documents required under this RFP;
 - f. Non-compliant to any of the clauses mentioned in this RFP;
 - g. Lesser validity period than that prescribed in this RFP
- iv. Committee may, at its discretion, call for additional information from the bidder(s) through email/fax/telephone/meeting or any other mode of communication. Such information has to be supplied within the set-out time frame as provided by the Committee, otherwise Committee shall make its own reasonable assumptions at the total risk and cost of the bidder and the bid may lead to rejection. Seeking clarifications cannot be treated as acceptance of the bid. For verification of information submitted by the bidders, the committee may visit bidder's offices at its own cost. The bidders shall provide all the necessary documents, samples (if any) and reference information as desired by the committee.

6.2 Bid Evaluation Process

Evaluation criteria will be based on evaluation of the bidder meeting the Prequalification. EDCIL shall evaluate the responses of the bidders to this RFP and scrutinize the supporting documents /documentary evidence. Inability to submit the requisite supporting documents / documentary evidence by the bidders, may lead

to rejection. The decision of EDCIL in the evaluation of proposals shall be final. No correspondence will be entertained outside the process of evaluation with EDCIL. EDCIL may ask for meetings with the Bidders or may issue in writing/email to seek clarifications or confirmations on their proposals. During the Proposal Evaluation, EDCIL reserves the right to reject any or all the proposals. Each of the Proposals shall be evaluated as per the criteria and requirements specified in this RFP. The Evaluation Committee (EC) constituted by the EDCIL shall evaluate the responses to the RFP and all supporting documents & documentary evidence as mentioned in this section of the RFP. EDCIL reserves the right to check/ validate the authenticity of the information provided in the Pre- qualification criteria and Commercial Evaluation and the requisite support must be provided by the Bidder.

The evaluation shall consist of following phases:

- a. Pre-Qualification Evaluation
- b. Evaluation of Technical bid
- c. Evaluation of financial bid

Pre-Qualification Evaluation

- i. The evaluation of the bidders will be carried out as per the pre-qualification criteria defined in the tender document. Only the bidders who fulfil the given pre-qualification Criteria shall be eligible for next round of evaluation i.e., technical evaluation. Nonconforming bids will be rejected and will not be eligible for any further processing. The pre-qualification criteria is defined in clause 6.3 of the chapter.
- ii. Notwithstanding anything stated above, the Consignee reserves the right to assess bidder's capability and capacity to perform the contract, should circumstances warrant such an assessment in the overall interest of the EdCIL or project.
- iii. Technical bids will also be reviewed for compliance with the necessary instructions, terms and conditions, scope of work, formats etc. as outlined in this tender.
- iv. EdCIL reserves the right to physically verify the office, or any document provided by the bidder in the way EdCIL desires.

Evaluation of Technical bid

- i. The evaluation of the bidders will be carried out by the Committee as per the Technical Evaluation criteria defined in the RFP document. Only the bidders who qualify in the technical evaluation round will be empanelled under this RFP, who do not qualify in the technical evaluations stage, will be rejected and will not be eligible for any further processing.
- ii. The bidder who meets all the eligibility criteria will be called for the presentation and shall be further evaluated on the basis of the marking

scheme.

- iii. The bidder who scores minimum 70 marks in the technical evaluation shall be declared as technically qualified bidder and financial of those bidders will be opened.

Evaluation of Financial bid

- i. Commercial bids would be opened only for those Bidders, who secure the qualifying marks in the Technical Evaluation as explained above.
- ii. The financial evaluation of the bidders will be only on value of “EdCIL administrative charges percentage” as per commercial bid Part A.
- iii. In case the course fees are in USD, then such rates would be converted to INR based on the published RBI reference rate of the day prior to the date on which proposal is submitted by the bidder.
- iv. Those who will offer highest administrative charges will be empanelled under this RFP.
- v. Other technically qualified bidders will be given a chance to match H1 price and those who match the H1 price will also be empanelled under this RFP.
- vi. Bidder quoting negative administrative percentage will be treated as non-responsive and will result in forfeiture of the EMD.
- vii. Any conditional commercial bid will lead to disqualification of the entire bid and forfeiture of the EMD.
- viii. Financial bid will be inspected to ensure conformance to the format provided in the tender document.
- ix. If there is any discrepancy between words and figures in any part of the financial bid, the amount indicated in words will prevail.

6.3 Notification of Award of Contract

- I. Acceptance from all the technically qualified Partner to optimize the quoted percentage with the H1 percentage.
- II. EdCIL will notify the each “Empanelled Service Provider” in writing about acceptance of their bid. The notification of award will constitute the formation of the empanelment contract.

6.4 Pre-Qualification Criteria

Required documents must be provided in support of the following otherwise bids will be summarily rejected.

6.3.1 Pre-Qualification Criteria

S.No.	PQ Criteria	Description of the Criteria	Documents to be Submitted
1	Legal Entity	<p>The bidder should be a company registered in India under Companies act 1956 or 2013 with their registered office in India in operation for at least 5 years preceding the bid due date.</p> <p>Consortium of companies/ firms is not allowed.</p> <p>For MSME/NSIC registered bidder: The bidder should be a registered MSME with their registered office in India in operation for at least 3 years preceding the bid due date. Consortium of companies/ firms is not allowed.</p>	<ul style="list-style-type: none"> • Certificate of Incorporation • Copy of GST registration. • PAN
2	Turnover	<p>Bidder must have minimum average annual turnover of Rs. 30 crores during the last three financial year i.e. 2022-23, 2023-24 and 2024-25</p> <p>For MSME/NSIC registered bidder: Bidder must have minimum average annual turnover of Rs. 24 crores during the last three financial year i.e., 2022-23, 2023-24 and 2024-25</p>	<ul style="list-style-type: none"> • Audited Profit and Loss Statement and Balance sheets for FY 2022-23, 2023-24 and 2024-25. • Auditor Certificate clearly specifying the turnover along with Profit and Net-worth during the FY 2022-23, 2023-24 and 2024-25 as per annexure V • MSME Bidder should produce valid registration certificate from NSIC/MSME.
3	Blacklisting certificate	The BIDDER should not have been blacklisted by the Central Government, State Governments, PSU or any Government Corporations in India, preceding bid due date.	Copy of undertaking signed by authorized signatory of bidder should be submitted with the technical bid. Format enclosed as Annexure IV
4	Technical Capability	Bidder should have the imparted training to at least 1000 students/working professional in government schools/colleges/autonomous bodies in last 3 years preceding bid due date.	Copy of work order/MoU Clearly stating the number of students/working professional to whom training is imparted as per Annexure VI
5	LMS	Bidder Must possess an in-house or proprietary Learning Experience Platform	Declaration on letterhead along with demo link for LMS

S.No.	PQ Criteria	Description of the Criteria	Documents to be Submitted
		with learner analytics, feedback, and project tracking and Mobile App	
6	Power of Attorney	A Power of Attorney in the name of the person signing of the tender.	Original Power of Copy on a non-judicial stamp paper as per Annexure VII. The value of stamp paper should not be less than Rs. 100.
7	Insolvency/ Bankruptcy	The BIDDER must not have been declared insolvent/ bankrupt or should not have filed for insolvency/ bankruptcy or in the process of being declared bankrupt before any designated authority preceding bid due Date	A Self Declaration on the Letter head of the BIDDER regarding BIDDER Company not being bankrupt or in process of being declared insolvent / bankrupt as on date as per Annexure XIII.
8	Technical Proposal	The firm should submit detailed deployment plan and approach for execution along with their offerings.	Technical proposal comprising all necessary details
9	Proof of Course from Recognized Institute	Bidder has to submit documentary proof that the bidder has MoU's or active program delivery partnerships with at least 5 premier institutes in India	Email/MoU/Letter from the institute

Note:

- EdCIL reserves the right to verify the work order submitted by prospective bidder from issuing department.
- MSME Bidder should submit valid registration certificate from NSIC/MSME.
- Documents must be provided in support of the following, otherwise bids will be summarily rejected.
- Technical bids will also be reviewed for compliance with the necessary Instructions, terms and conditions, scope of work, formats etc. as outlined in this tender.
- Notwithstanding anything stated above, EdCIL reserves right to assess the bidder's capability and capacity to perform the contract, should circumstances warrant such an assessment in the overall interest of the EdCIL.

6.5 Technical Evaluation

S. No.	Criteria	Marks Allocation	Max. Marks	Supporting document required
1.	The bidder should be a company registered in India under	<ul style="list-style-type: none"> • 5 Years: 15 Marks • More than 5 years: 20 	20	Incorporation certificate to be submitted

S. No.	Criteria	Marks Allocation	Max. Marks	Supporting document required
	Companies act 1956 or 2013 with their registered office in India in operation for at least 5 years preceding the bid due date.	Marks		
2	Bidder must have minimum average annual turnover of Rs. 30 crores during the last three financial year i.e. 2022-23, 2023-24 and 2024-25	<ul style="list-style-type: none"> • Upto 30 crores: 15 Marks • More than 30 crores: 20 marks 	20	Auditor Certificate clearly specifying the turnover along with Profit and Net-worth during the FY 2022-23, 2023-24 and 2024-25.
3.	No. of Institutes with which bidder has MoU's or active program delivery partnerships	<ul style="list-style-type: none"> • Upto 5 MoU: 15 Marks • More than 5 MoU: 20 marks 	20	Signed copy of MoU /Email/Letter from client stating about active engagement with institute
4.	No. of Individuals to whom training is imparted in last 3 years preceding bid due date	<ul style="list-style-type: none"> • Upto 1000 individuals: 15 marks • More than 1000 individuals: 20 marks 	20	Copy of work order/ MoU/ completion certificate from Client clearly stating the number of individuals trained
5	Presentation	Presentation on Proof of Concept (POC) Demonstration on following features: <ul style="list-style-type: none"> ○ Number of courses offered ○ Different types and domains of the courses offered 	20	Copy of Presentation

S. No.	Criteria	Marks Allocation	Max. Marks	Supporting document required
		<ul style="list-style-type: none"> ○ Experience of conducting such training ○ Support and Services Model. ○ Knowledge, skills, expertise pertaining to the areas for which proposal is submitted. ○ LMS of the company ○ Company credibility. ○ Company Strength. ○ Process of how courses will be delivered 		

FOR MSME

S. No.	Criteria	Marks Allocation	Max. Marks	Supporting document required
1.	The bidder should be a company registered in India under Companies act 1956 or 2013 with their registered office in India in operation for at least 3 years preceding the bid due date.	<ul style="list-style-type: none"> • 3 Years: 15 Marks • More than 3 years: 20 marks 	20	Incorporation certificate to be submitted
2	Bidder must have minimum average annual turnover of Rs. 24 crores during the last three financial year i.e. 2022-23, 2023-24 and 2024-25	<ul style="list-style-type: none"> • Upto 24 crores: 15 Marks • More than 24 crores: 20 marks 	20	Auditor Certificate clearly specifying the turnover along with Profit and Net-worth during the FY 2022-23, 2023-24 and 2024-25

S. No.	Criteria	Marks Allocation	Max. Marks	Supporting document required
3.	No. of Institutes with which bidder has MoU's or active program delivery partnerships	<ul style="list-style-type: none"> • Upto 5 MoU: 15 Marks • More than 5 MoU: 20 marks 	20	Signed copy of MoU /Email/Letter from client stating about active engagement with institute
4.	No. of Individuals to whom training is imparted in last 3 years preceding bid due date	<ul style="list-style-type: none"> • Upto 1000 individuals: 15 marks • More than 1000 individuals: 20 marks 	20	Copy of work order/ MoU/ completion certificate from Client clearly stating the number of individuals trained
5	Presentation	<p>Presentation on Proof of Concept (POC) Demonstration on following features:</p> <ul style="list-style-type: none"> ○ Number of courses offered ○ Different types and domains of the courses offered ○ Experience of conducting such training ○ Support and Services Model. ○ Knowledge, skills, expertise pertaining to the areas for which proposal is submitted. ○ LMS of the company ○ Company credibility. ○ Company Strength. ○ Process of how courses will be delivered 	20	Copy of Presentation

The Technical Evaluation will be conducted based on the relevant support documents submitted by the Bidders. The bidder who scores minimum 70 marks in the technical evaluation shall be declared as technically qualified bidder and their financial bids will be opened.

Contract Finalization and Award

The Purchaser shall reserve the right to discuss with the Bidder(s) whose Proposal has been ranked best value bid based on Technical to the proposed Project, as per the guidance provided by Central Vigilance Commission (CVC).

6.6 Work Order

- i. The work order will be issued to the service provider after deducting administrative charge percentage on the agreed project cost with end client.
- ii. The monthly billing will be done on the rates mentioned (in Rs.) in the issued work order for respective projects for contract period duration.
- iii. EdCIL will take its empanelled partners for presentation to end client and as per the end client discretion work order will be given to the selected partner.
- iv. EdCIL will take presentation/proposal of the selected partner on their plan of executing the course delivery before releasing the work order
- v. Failure to provide services as per requirements by bidder may result in forfeiture of EMD, PBG & termination of the contract.
- vi. EdCIL reserves the right to place a work order for any time duration.
- vii. EdCIL will intimate the Supplier in writing regarding any extension in the work order. Extension of the contract would not lead to the extension of any of the in-force work orders.
- viii. Contract termination shall automatically lead to termination or expiry of all work orders which were issued based on the contract.
- ix. The expiry of the contract does not lead to the expiry of the work order. The supplier must complete the obligation of the work order as per the signed contract until the time duration which will be mentioned in the work order.

6.7 Fraud and Corrupt /Malpractices

All the bidders must observe the highest standards of ethics during the process of selection of Successful Bidder and during the performance and execution of contract.

- I. For this purpose, definitions of the terms are set forth as follows:
 - a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the EdCIL or its personnel in contract executions.
 - b. "Fraudulent practice" means a misrepresentation of facts, in order to influence a selection process or the execution of a contract, and includes

collusive practice among bidders (prior to or after Proposal submission) designed to establish Proposal prices at artificially high or noncompetitive levels and to deprive EdCIL of the benefits of -responsive. free and open competition.

- c. “Unfair trade practice” means supply of services different from what is ordered on, or change in the Scope of Work.
 - d. “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or execution of contract.
- II. EdCIL will reject a proposal for award, if it determines that the Bidder recommended for award, has been determined to be having been engaged in corrupt, fraudulent or unfair trade practices.
- III. EdCIL will declare a bidder ineligible, either indefinitely or for a stated period of time, for award of contract, if bidder is found to be engaged in corrupt, fraudulent and unfair trade practice in competing for, or in executing, the contract at any point in time.

6.8 Failure to Agree with the Terms and Conditions of the RFP

Failure of the successful bidder to agree with the Draft Legal Agreement and Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event Purchaser may award the contract to the next best value Bidder or call for new proposals from the interested Bidders. In such a case, the Purchaser shall invoke the Fixed Performance Guarantee of the most responsive Bidder

6.9 Validity of Empanelment

The empanelment will be valid for the period of one year from the date of the issue of letters to successful partner. It can be extended upto one more year upon satisfactory performance of the partner.

6.10 Payment Terms and Conditions

- The total project cost will be credited into the EdCIL account and bidder will raise the invoices to EdCIL on monthly basis.
- The invoices shall be raised only using GST No. of EdCIL.
- The invoices must be based on work orders (or any amendments thereof) issued by EdCIL.
- The bidder will invoice EdCIL after deducting administrative charge percentage of EdCIL on the agreed project cost with end client.
- The invoices should be separately generated for each work order for the particular

payment period.

- Bidder will raise the invoices to EdCIL on monthly basis, EdCIL will clear the payments after deducting the applicable taxes and any penalty due to breach in SLA
- Payments will be done only on back-to-back basis on receipt of the related payment/funds from the end client/candidates enrolled in the course, subject to satisfactory acceptance of the deliverables from the end client.

Chapter-VII

Key Contract Terms

1. Arbitration

- a. Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration administered by the India International Arbitration Centre (“IIAC”) in accordance with the India International Arbitration Centre (Conduct of Arbitration) Regulations (“IIAC Regulations”) for the time being in force, which regulations are deemed to be incorporated by reference in this clause.
- b. The place/seat of the arbitration shall be New Delhi, India.
- c. The Tribunal shall consist of one arbitrator.
- d. The law governing the arbitration agreement shall be Indian Law.
- e. The language of the arbitration shall be English.
- f. The governing law of the Contract shall be Indian Law.
- g. Arbitration cost to be borne by the Supplier.

2. Non-Disclosure

The supplier and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract, terms, prices or the client’s business or operations details without the prior written consent of the client.

3. Risk Purchase Clause

In event of failure of supply of the item/equipment within the stipulated delivery schedule, the EdCIL has all the right to purchase the item/equipment from the other source on the total risk and cost of the supplier under risk purchase clause.

4. Compensation

In consideration of the Services hereunder, EdCIL India Limited shall pay BIDDER the fees and expenses (“Charges”) as specified in Commercial. All amounts payable to BIDDER are exclusive of any Taxes. EdCIL India Limited shall be entitled to deduct from applicable payments to BIDDER, any tax on BIDDER’ income deductible at source at the rates applicable as per the provisions of Income Tax Act 1961 and provide BIDDER with evidence or certificate of payment of such tax to the taxing authorities. BIDDER shall submit invoices to EdCIL India Limited in accordance with the payment schedule in Commercial of this document. Payment stages are available at Chapter-VIII

5. Representations and Warranties

Bidder warrants that the Services will be provided in a skillful and workman like manner and in conformity with the scope described in Scope of Work Proposed Functional Scope of this document. Notwithstanding the aforesaid, any Services which are provided by

bidder free of charge or are otherwise not chargeable shall be provided on an 'AS IS' basis without any warranties whatsoever. Each Party represents, warrants and covenants to the other that: (i) it is duly organized and validly existing and in good standing under the laws of the state of its incorporation or formation; (ii) it has the full right and authority to enter into and that this Agreement constitutes a legal, valid and binding obligation; and (iii) its execution, delivery and performance of this Agreement does not and will not conflict with, or constitute a breach or default under, its charter of organization, or any contract or other instrument to which it is a party.

6. Limitation of Liability

Neither EdCIL India Limited nor the bidder shall be liable to the other for any special, indirect, incidental, consequential (including loss of revenue, data and/or profit), exemplary or punitive damages, whether in contract, tort or other theories of law, even if the Party has been advised of the possibility of such damages. The total cumulative liability of either party under this Agreement shall not exceed the value of the contract. The limitation on any Party's liability herein shall not apply to liability for damages, resulting from (i) the willful misconduct; (ii) breach of the use terms in respect of use of bidder Application System; and (iii) breach of confidentiality obligations.

7. Confidential Information

Each Party (the "Receiving Party") acknowledges and agrees to maintain the confidentiality of Confidential Information (as hereafter defined) provided by the other Party (the "Disclosing Party") hereunder. The Receiving Party shall not disclose or disseminate the Disclosing Party's Confidential Information to any person other than those employees, agents, contractors, subcontractors and licensees of the Receiving Party, or its affiliates, who have a need to know it in order to assist the Receiving Party in performing its obligations, or to permit the Receiving Party to exercise its rights under this Agreement. In addition, the Receiving Party (i) shall take all such steps to prevent unauthorized access to the Disclosing Party's Confidential Information, as it takes to protect its own confidential or proprietary information of a similar nature, which steps shall in no event be less than a reasonable standard of care, (ii) shall not use the Disclosing Party's Confidential Information, or authorize other persons or entities to use the Disclosing Party's Confidential Information, for any purposes other than in connection with performing its obligations or exercising its rights hereunder, and (iii) shall require all persons and entities who are provided access to the Disclosing Party's Confidential Information, to execute confidentiality or non-disclosure agreements containing provisions substantially similar to those set forth in this Clause. The provisions of this Clause respecting Confidential Information shall not apply to the extent, but only to the extent, that such Confidential Information is: (a) already known to the Receiving Party free of any restriction at the time it is obtained from the Disclosing Party, (b) subsequently learned from an independent third party free of any restriction and without

breach of this provision; (c) is or becomes publicly available through no wrongful act of the Receiving Party or any third party; (d) is independently developed by the Receiving Party without reference to or use of any Confidential Information of the Disclosing Party; or (e) is required to be disclosed pursuant to an applicable law, rule, regulation, government requirement or court order, or the rules of any stock exchange. Upon the Disclosing Party's written request at any time, or following the completion or termination of this Agreement, the Receiving Party shall promptly return to the Disclosing Party, or destroy, all Confidential Information of the Disclosing Party provided under or in connection with this Agreement, including all copies, portions and summaries thereof.

8. Force Majeure

The selected Bidder should not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delays in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- I. For purposes of this Clause, "Force Majeure" means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events shall include, but are not limited to, acts of the EdCIL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- II. If a Force Majeure situation arises, the bidder should promptly notify the EdCIL in writing of such conditions and the cause thereof. Unless otherwise directed by the EdCIL in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and should seek all reasonable alternative means for performance not prevented by the Force Majeure event.

9. Prices

- I. The price should be quoted in per unit (with breakup) and must include all packing and delivery charges. The offer/bid should be inclusive of taxes and duties, which will be paid as applicable. However, the percentage of taxes and duties should be clearly indicated. The inter se merit position of the bids however shall be decided based on the composite price of the product including taxes, transportation, Warranty with all other incidental expenses indicated.
- II. The prices must be quoted in the Performa given in Financial Bid failing which the Bid would be treated as unresponsive. Any discount or any other offers affecting the package price must be mentioned in Financial Bid only. Discount or any other offers affecting the Package price mentioned at any other place of the bid other than Financial Bid will not be considered.
- III. The price quoted should be inclusive of 3 years on site comprehensive warranty including basic training and demonstration to the end client.

10. Notices

For the purpose of all notices, the following should be the address :

**Chief General Manager (DES)
EdCIL (India) Limited,
18 A, Sector-16A,
Noida-201301, Uttar Pradesh
Tel: 91-120-2512001 to 2512006**

Supplier: (To be filled in by the supplier)

- Any notice given by one party to the other pursuant to this contract/order should be sent to the other party in writing or e-mail and confirmed in writing from the other party's address.
- A notice should be effective when delivered or on the notice's effective date, whichever is later.

11. Supplier Integrity

The selected bidder is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.

12. Governing Language

The contract should be written in English language. English language version of the Contract should govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, should be written in the same language.

13. Applicable Law

The Contract should be interpreted in accordance with the laws of the Union of India and all disputes should be subject to place of jurisdiction. The place of jurisdiction would be New Delhi (Delhi) INDIA.

14. Right to Use Defective Goods

- I. If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the goods proves to be unsatisfactory, EdCIL should have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the EdCIL's operation.
- II. Replacement of Goods broken, damaged or short: In the event of any material or part thereof found broken or damaged or received short during transit or during

installation or Commissioning or testing at site, before commissioning in service the suppliers should replace the same free of cost. However, EdCIL may recover amount equivalent to the cost of such damaged / broken / short supplied materials and will repay when actual replacement is given.

- III. Substitution and Wrong Supplies: Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods should be returned to the supplier at their own cost and risk.

15. Taxes

Selected Bidder should be entirely responsible for all taxes, duties, road permits, etc., incurred until delivery of the contracted Goods/Services. EdCIL shall only make payment towards the GST Charged in the invoice other than that no other taxes/ duties/ Charges will be paid.

16. Defective Equipment

- I. If any of the equipment supplied by the Bidder is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the committee will have the right to reject the equipment or its part. The prices of such equipment should be refunded by the Bidder with 18% interest if payments for such equipment have already been made.
- II. All damaged or unapproved goods should be returned at suppliers' cost and risk and the incidental expenses incurred thereon should be recovered from the supplier. Defective part in equipment, if found before installation and/or during warranty period, should be replaced on receipt of the intimation from EdCIL/end client at the cost and risk of supplier including all other charges. In case supplier fails to replace above item as per above terms & conditions, EdCIL (INDIA) LTD may consider "Banning" the supplier.

17. Termination for Default

The EdCIL should, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- I. If the Supplier fails to complete the work within the period(s) specified in the order, or within any extension thereof granted by the EdCIL; or
- II. If the Supplier fails to perform any other obligation(s) under the Contract.
- III. If the Supplier, in the judgment of the EdCIL has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- IV. For the purpose of this Clause:

- **“Corrupt practice”** means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- **“Fraudulent practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition;
- In the event the EdCIL terminates the Contract in whole or in part, the EdCIL should procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier should be liable to the EdCIL for any total risk & costs for such similar Goods or Services. However, the Supplier should continue the performance of the Contract to the extent not terminated.

V. In case supplier fails to submit PBG within stipulated time, EdCIL reserves the right to terminate the contract without any further notice.

18. Tender Conditions with Implementation of Insolvency and Bankruptcy Code, 2016 (IBC)

- a) It will be the responsibility of the bidder to inform EdCIL within 15 days from the date of order of insolvency resolution process or liquidation or bankruptcy proceeding passed by the Adjudicating Authority namely, National Company Law Tribunal (NCLT) or Debt Recovery Tribunal (DRT) under the Code.
- b) If bidder refuses or fails to share the information regarding their status of insolvency resolution process or liquidation or bankruptcy proceeding in their bid or at any later stage, their offer is liable to be rejected by EdCIL.
- c) EdCIL reserves the right to cancel/terminate the contract without any liability on the part of EdCIL immediately on the commencement of insolvency resolution process or liquidation or bankruptcy proceeding of any party under the contract.
- d) EdCIL reserves its right to evaluate and finalise the bid without considering the bid of any party undergoing insolvency resolution process or liquidation or bankruptcy proceeding under the Code regardless of the stage of tendering.
- e) A declaration / undertaking shall be submitted by the bidder in the Format (as per ANNEXURE-XIII) along with techno commercial bid.

19. Guide lines for Evaluation & Short closure:

- a) After opening of price bid but before award, if a bidder(s) is(are) rejected due to initiation of insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code, 2016 (Code), tender will be finalized ignoring such bid(s).
- b) During execution of contract, if insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code, 2016 (Code) is

initiated against a contractor and EdCIL shall have the right to short close the contract.

20. Compliance certificate

This certificate must be provided on their letter head indicating conformity to the technical specifications.

21. Award of Contract

- I. EdCIL reserves the right to accept or reject any proposal and to annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the Bidders. In case of annulment, all proposals submitted and specifically, proposal securities shall be promptly returned to the Bidder.
- II. EdCIL has the right to review at any time prior to award of contract that the pre-qualification criteria, are still being met by the Bidder whose offer has been determined as first rank. A proposal shall be rejected if the eligibility criteria, are no longer met by the Bidder whose offer has been determined as first rank.

22. User List

Brochure detailing technical specifications and performance, list of industrial and educational establishments where the items have been supplied must be provided.

23. Product Life

The Models offered should strictly conform to the specifications given in the product literature and these models should be supported for a minimum period of 3 years including warranty period. The Models proposed/ marked for withdrawal from the market and the models under quality testing should not be offered.

In addition to the above, if any additional/ enhanced configuration is suggested in view of technological changes, it may be furnished as optional feature with/without cost duly explaining the additional utility of the offered model in both the technical offer document as well as Commercial Offer document. However, the basic quote should be confined only to the configuration/ model offered for.

24. Acknowledgement

It is hereby acknowledged that we have gone through all the conditions mentioned above and we agree to abide by them.

25. Price Information

Price information shall not be there in Technical Bid.

26. Rates in Figures and Words

Rates Quoted by the Bidder in tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a

discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the bidder in figures and in words tally but the amount is not worked out correctly, the rates quoted by the Bidder will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s) and amount blank, it will be presumed that the Bidder has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.

In the case of any tender where unit rate appear unrealistic, such tender will be considered as unbalanced and in case the tender is unable to provide satisfactory explanation such a tender is liable to be disqualified and rejected.

27. Fall Clause

The Bidder undertakes that the rates quoted by him in the financial bid for each item is not higher than the rate offered by him for similar work to any other PSU/ AB/ Govt. Department. In case, if the price charged by bidder is more, EdCIL will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier, provided all condition of the work including time, scope, logistics, specifications and country are same.

ANNEXURE-I

Technical Compliance Sheet

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

Signature of Bidder Name: _____

Designation: _____

Organization Name: _____

Contact No.: _____

Seal of the Company: _____

ANNEXURE-II

<< Organization Letter Head >>

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, we will support on regular basis with technology / product updates and extend support for the warranty.

We, further specifically certify that our organization has not been Black Listed/ De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last four years.	NAME & ADDRESS of the VENDOR/ MANUFACTURER/ AGENT
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 TIN Number	
7 PAN Number	
(In case of on-line payment of EMD) 8. UTR No. (For EMD)	
9. Kindly provide bank details of the bidder in the following format: a) Name of the Bank	
b) Account Number	
c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Signature of the Tenderer)

Name: _____

Seal of the Company

Letter of undertaking
(ON THE LETTER HEAD OF THE BIDDER)

To
Chief General Manager (DES)
EdCIL (India) Limited (EdCIL)
EdCIL House, 18 A, Sector-16 A,
NOIDA – 201301 (U.P.)

Sir,

SUBJECT- “RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes”.

This bears reference to EdCIL Bid No. **EdCIL/DES/EOI/2025-26/002** dated We, hereby, accept all the terms and conditions for submitting bid as mentioned in this Bid Document.

We hereby certify that no terms and conditions have been stipulated by us in the Financial Bid.

We warrant that the services do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. We agree that we shall not prevent EdCIL from any claim or demand, action or proceeding, directly or indirectly resulting from or arising out of any breach or alleged breach of any of the terms & conditions of bid document and contract.

The above document is executed on at (place) _____ and we accept that if anything out of the information provided by us is found wrong, our bid/ work order shall be liable for rejection.

Thanking you,

Yours faithfully,

Name of the Bidder _____
Authorized Signatory _____
Seal of the Organization _____

Date:

Place:

UNDERTAKING OF NON BLACKLISTING

This is to confirm that we M/s _____ (give full address) or any of our affiliated companies or subsidiaries have not been declared neither **failed to perform on any Agreement, nor have been expelled from any project or Agreement nor any Agreement terminated** for breach by the us (Agency) in any of the government department and public sector undertaking /enterprise or by any other Government Client in India, in last five year before release of advertisement.

If the above information found false at any stage after the placement of Work Order / Agreement, EdCIL (India) Limited (EdCIL), 18-A, Sector 16-A, Noida will have full right to cancel the Contact and forfeit the Performance Guarantee. All the direct and indirect cost related to the cancellation of the order will be borne by us besides any legal action by EdCIL which shall be deemed fit at that point of time.

Authorized Signatory

Note: The undertaking regarding the non-blacklisting of firm is to be submitted on a non-judicial stamp paper of Rs. 100/- (Rupees Hundred only).

Financial Statement

Sl. No.	Financial Year	Annual Turnover	Net Worth	Profitability
1.	2022-23			
2.	2023-24			
3.	2024-25			
Total				
Average of FY 2022-23, 2023-24 and 2024-25				

Note: Certificate from Statutory Auditor/ Chartered Accountant certifying balance sheet only for all three FY years to be attached.

Signature with Seal of the Chartered Accountant

Signature with Seal of the Bidder

List of Orders Completed for Govt. Organizations / Autonomous Institutes

Bid No.:

Date:

Name of the Firm:

S.No	Name of Client	Name of the Project and brief description	Value (Excl. Tax)	Date of award	Date of Completion	Number of students/working professional to whom training is imparted	Page number where number of students is mentioned	Name of Contact Person and other details
1.								
2.								
3.								
4.								

Signature of Bidder
(Signature with seal)

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

Power of Attorney

Know all men by these presents, we..... (name of firm and address of the registered office) do hereby constitute, nominate appoint and authorize Mr./Ms..... son/daughter/wife of and presently residing at....., who is presently employed with /retained by us and holding position of.....as our true and lawful attorney

(hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things are as necessary or required in connection with or incidental to submission of our proposal for and selection as the <project title> for the <name of the client>.....project, proposed to be developed by the

..... (the “client”) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre bid and other conferences and providing information /responses to the client, representing us in all matters before the Client, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the client in all matter in connection with or relating to or arising out of our Proposal for the said project /or upon award thereof to us till the entering into of the Agreement with the client.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawful done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this power and Attorney and that all acts, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

[IN WITNESS WHEREOF WE.....THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON

THIS DAY OF 2024.

For (Name and registered address of client)

(Signature, name, designation, and address)

Witness:

1. (Signature, name and address)
2. (Signature, name and address)

Notarized

Accepted

.....

(Signature, name, designation, and address of the attorney)

Notes:

1. The mode of the execution of the power of Attorney shall be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under seal affixed in accordance with the required procedure.
2. Wherever required, the applicant should submit for verification the extract of the charter documents and other documents such as a resolution/Power of Attorney in favor of the person executing this Power of Attorney for delegation of power hereunder on behalf of the applicant.
3. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power and Attorney is being issued. However, the Power of Attorney provided by the applicants from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy it carries a conforming Apostille certificate.

LETTER OF BID SUBMISSION

To
Chief General Manager (DES),
EdCIL (India) Limited,
EdCIL House, 18A, Sector- 16A,
NOIDA- 201 301 (U.P)

SUBJECT: RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes”

-Submission of Bid -

Sir,

Having examined the details given in Notice Inviting Bid & Bid Document for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed form _____ and accompanying statements are true and correct.
2. I / we certify that we have not changed/alterd any word/sentence or any figure in number/s or words appearing the original tender document uploaded by EdCIL on the designated web page for e-tendering. In case, if a fraudulent activity is found at any stage between tender submission to final closure of the tender/contract, our candidature/bid/contract shall be immediately cancelled and EMD/Performance security/ security deposit along with the due amount towards the work executed or advance shall be forfeited. EdCIL will not entertain any claim or entertain any reason for this intentional act. EdCIL may go for the legal action against the bidder for recovering any one or all damages caused to EdCIL or its client on this account.
3. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
4. I/We submit the requisite **certified solvency certificate** and authorize the EdCIL to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorize EdCIL to approach individuals, employers, firms and corporation to verify our competency and general reputation.
5. I/We submit the following **certificates** in support of our suitability, technical knowledge and capability for having successfully completed the following works:

S.No.	Name of Work	Certificate From

--	--	--

6. Earnest Money Deposit amounting to Rs. /- in the form of DD/Pay Order No. ----- dated ----- issued by ----- Bank is submitted.
7. Demand Draft of Rs. (NIL)/- towards Bid document cost.: If applicable

Enclosures:

Date of Submission :

ANNEXURE – IX**Bank Guarantee towards Bid Security (EMD)**

Bank Guarantee No. _____

To,
Chief General Manager (DES)
EdCIL (India) Limited
EdCIL House, 18 A,
Sector-16 A NOIDA – 201301 (U.P.), India

Whereas (here in after called "the Bidder") has submitted its Bid dated(Date) in response to the RFP No:..... for "RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes". (here in after called "the Bid")

KNOW ALL MEN by these presents that We having our registered office at..... (hereinafter called the "Bank") are bound onto EdCIL India Limited, Noida (hereinafter called "EdCIL") in the sum of for which payment well and truly to be made to the said EdCIL itself, its successors and assignees by these presents.

The conditions of these obligations are:

1. If the Bidder withdraws its Bid during the period of Bid validity or
2. If the Bidder, having been notified of the acceptance of its Bid by EdCIL during the period of Bid validity:

1. fails or refuses to execute the Agreement form if required; or
2. fails or refuses to furnish the performance security, in accordance with the Bid requirement

We undertake to pay EdCIL up to the above amount upon receipt of its first written demand, without EdCIL having to substantiate its demand, provided that in its demand EdCIL will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to (Date) and any demand in respect thereof should reach the Bank not later than the above date.

Dated: the Day of for
(indicate the name of bank)

Signature of Banks Authorized official
Witness (Name)_____

Designation with Code No. -----

1. Full Address-----

2.

Annexure X

Performance Bank Guarantee format

Name of the Bank: _____

To

**Chief General Manager (DES)
EdCIL (India) Limited
EdCIL House, 18 A, Sector-16 A
NOIDA – 201301 (U.P.)**

PERFORMANCE BANK GUARANTEE FORMAT

In consideration of the Chief General Manager EdCIL acting through _____ (Designation & address of Contract Signing Authority), (hereinafter called “The EdCIL (India) Ltd”) having agreed under the terms and conditions of agreement/ Contract Acceptance letter No. _____

Dt : _____ Made between _____ (Designation & address of contract signing Authority) and _____ (here in after called “the said Agency” for the work _____ (here in after called “the said agreement”) having agreed for submission of a irrevocable Bank Guarantee Bond for ₹ _____ (₹ _____ only) as a performance security Guarantee from the Agency for compliance of his obligations in accordance with the terms & conditions in the said agreement.

1. We _____ (Indicate the name of the Bank) hereinafter referred to as the Bank, undertake to pay to the EdCIL (India) Ltd an amount not exceeding ₹ _____ (₹ _____ only) on demand by the EdCIL (India) Ltd.
2. We _____ (Indicate the name of the bank, further agree that (and promise) to pay the amounts due and payable under this guarantee without any demur merely on a demand from the EdCIL (India) Ltd through the CGM(DES), EdCIL (India) Ltd, Noida or _____ (Designation & Address of contract signing authority), stating that the amount claimed is due by way of loss or damage caused to or would be caused or suffered by the EdCIL (India) Ltd by reason of any breach by the said Agency of any of the terms of conditions contained in the said agreement or by reason of the Agency failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding ₹ _____ (₹ _____ Only).

3. (A) We _____ (indicate the name of Bank) further undertake to pay to the EdCIL (India) Ltd any money so demanded notwithstanding any dispute or dispute raised by the Agency in any suite or proceeding pending before any court or Tribunal relating to liability under this present being absolute and unequivocal.

(B) The payment so made by us under this Performance Guarantee shall be a valid discharge of our liability for payment there under and the Agency shall have no claim against us for making such payment.

4. We _____ (Indicate the name of bank) to further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the EdCIL (India) Ltd under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged by _____

(Designation & Address of contract signing authority) on behalf of the EdCIL (India) Ltd, certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Agency and accordingly discharges this guarantee.

5 (a) Not withstanding anything to the contrary contained herein the liability of the bank under this guarantee will remain in force and effect until such time as this guarantee is discharged in writing by the EdCIL (India) Ltd or until (date of validity/ extended validity) whichever is earlier and no claim shall be valid under this guarantee unless notice in writing thereof is given by the EdCIL (India) Ltd within validity/ extended period of validity of guarantee from the date aforesaid.

(b) Provided always that we _____ (indicate the name of the Bank) unconditionally undertakes to renew this guarantee or to extend the period of guarantee form year to year before the expiry of the period or the extended period of the guarantee, as the case shall be on being called upon to do so by the EdCIL (India) Ltd. If the guarantee is not renewed or the period extended on demand, we _____ (indicate the name of the Bank) shall pay the EdCIL (India) Ltd the full amount of guarantee on demand and without demur.

6. We _____ (indicate the name of Bank) further agree with the EdCIL (India) Ltd that the EdCIL (India) Ltd shall have the fullest liberty without our consent and without effecting in any manner out of obligations hereunder to vary any of the terms and conditions of the said contract from time to time or to postpone for any time or from time to time any to the powers exercisable by the EdCIL (India) Ltd against the said Agency and to forbear or enforce any of the terms and conditions of the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Agency for any bearance act or omission on the part of the EdCIL (India) Ltd or any indulgence by the EdCIL (India) Ltd to the said Agency for by any such

matter or thing whatsoever under the law relating to sureties for the said reservation would relive us from the liability.

7. This guarantee will not be discharged by any change in the constitution of the Bank or the Agency.
8. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the EdCIL (India) Ltd in writing.
9. This guarantee shall be valid up to (Date of Completion plus 90 Days). Unless extended on demand by EdCIL (India) Ltd. Notwithstanding anything to the contrary contained hereinbefore, our liability under this guarantee is restricted to Rs..... (Rs.....only) unless a demand under this guarantee is made on us in writing on or before..... we shall be discharged from our liabilities under this guarantee thereafter.

Dated:	The	Day of	For
		(indicate the name of bank)	
		Signature of Banks Authorized official	
Witness		(Name)_____	
		Designation with Code No. -----	
1		Full Address-----	
2.			

ANNEXURE- XI

LIST OF AUTHORISED BANKS FOR BG

Any Guarantee issued by PSU Bank (or) Private Bank operating in India must be operational and invocable in Noida only. For Guarantee to be operational in Noida the issuing bank must designate a specified Bank Branch in Noida.

Following banks are permissible for accepting Bank Guarantees:

I- SCHEDULED PUBLIC SECTOR BANKS

S.No.	Name of the Bank
1	Bank of Baroda
2	Bank of India
3	Bank of Maharashtra
4	Canara Bank
5	Central Bank of India
6	Indian Bank
7	Indian Overseas Bank
8	Punjab & Sind Bank
9	Punjab National Bank
10	State Bank of India
11	UCO Bank
12	Union Bank of India

II- SCHEDULED PRIVATE SECTOR BANKS

S.No.	Name of the Bank
1	HDFC Bank Ltd
2	ICICI Bank Ltd
3	Axis Bank Ltd
4	Kotak Mahindra Bank Ltd
5	Indusland Bank Ltd

Annexure XII

Pre-Bid Query Format

Pre-bid queries should be submitted in .XLS format.

RFP Description				
RFP No.				
Organization				
Address				
Contact Person				
Contact No.				
Mail Id				
S.No.	Section No.	Page No.	Clause as per RFP	Clarification Sought

Annexure XIII

PERFORMA FOR DECLARATION ON PROCEEDINGS UNDER INSOLVENCY AND BANKRUPTCY CODE, 2016

Tender No. :

Name of Work :

Bidder 's Name :

I/ We, M/s. _____ declare that:-

- a) I /We am / are not undergoing insolvency resolution Process or liquidation or bankruptcy proceeding as on date.
- b) I /We am / are undergoing insolvency resolution process or liquidation or bankruptcy proceeding as on date as per Details mentioned below. (Attached detail with technical bid)

Note: Strike out one of above which is not applicable.

It is understood that if this declaration is found to be false, EdCIL (India) Ltd. shall have the right to reject my / our bid, and forfeit the EMD, if the bid has resulted in a contract, the contract will be liable for termination without prejudice to any other right or remedy (including holiday listing) available to EdCIL (India) Ltd.

Place:_____

Date:_____

Signature of Bidder: _____

Name of Signatory:_____

BID DOCUMENT

RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes

TENDER NO.: EdCIL/DES/EOI/2025-26/002

Dated : 28.11.2025

Part 2: Financial Bid



EdCIL (India) Limited

A Govt. of India Category-I Mini Ratna CPSE

EdCIL House, Plot No. 18A, Sector 16A,

Noida-201301 (U.P.) India

Tel: 0120 – 2512001-006, FAX: 0120-2515372

Reg. Office: Amba Deep Building, 7th Floor,

14 KG, Marg, New Delhi-110001

CIN No. U74899DL1981GOI011882

Instructions to Bidders

1. Financial Bid shall be submitted with full price details.

Financial Bid shall contain only the prices duly filled in as per the format given in Schedule of Rates provided in the tender document. Price bid should not have any Commercial and/or technical stipulation in addition to, what is already given in Part I – Technical bid.

Financial Bid Standard Form-1 shall be used for the preparation of the price quote according to the instructions provided.

2. The bid shall be evaluated on total Price as shown in financial bid.
3. The prices quoted by the bidder shall be fixed for the quantity mentioned for the duration of the contract.
4. The changes displayed in the corrigendum/addendum to the bid documents, particularly with the financial bid should be attached with the **Financial Bid Submission Form**, in the same packet, duly signed and stamped by the authorized signatory of the Bidder firm.
5. The financial bid form-1 along with financial bid submission form should be filled in all respect and uploaded in **.PDF** format (only) duly signed and sealed by the authorized representative. In case, the financial bid documents are not complete in all respect the same should be treated as incomplete at financial bid stage and shall be considered non-responsive.

Financial bid submission form

To,

Chief General Manager (DES)
EdCIL (India) Limited
EdCIL House, 18 A, Sector-16 A
NOIDA – 201301 (U.P.)

Dated: __/__/2025

Dear Sir,

We, the undersigned, offer to provide “RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes”. in accordance with your request for proposal dated __/__/2025.

Our attached Financial Bid for RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes” is for the amount of _____
[Indicate the corresponding to the amount(s), currency (ies) {Insert amount(s) in words and figures}].

Please note that all amounts shall be the same as in Form-1. Our Financial Bid shall be binding upon by us subject to the modifications resulting from Contract negotiations, if any, up to expiration of the validity period of the Proposal.

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory:

In the capacity of:

Address:

E-mail

FORM: 1

Subject: RFP for selection of Partners for Online Degree Programs/Trainings with Recognized Institutes

Name of the Owner Individual/ Firm:

FINANCIAL TABLE

S.No.	Particulars	Percentage
1	EdCIL Administrative charge percentage based on the agreed project cost (Based on the agreed fees and number of candidates)	

Note:

- The above prices shall be inclusive of all taxes.
- Applicable deduction on payment will be made for TDS/GST.
- Validity of Offer: The offer should remain valid for at least 180 days to be reckoned after the date of bid opening.
- The costs quoted above shall be inclusive of costs pertaining to travel/stay and any other allowance/incidentals payable to the staff deployed by the bidder for the assignment.
- If there is any discrepancy in price quoted in figures and words, the price quoted in words shall be considered for evaluation.
- The bidder has to mandatory offered at least 10% percentage to EdCIL on the project cost. Bidders quoting less than 10% margin will be outrightly rejected.

Place:

Date:

Signature and Stamp of the Bidder

Name:

Designation: